

**Nova Southeastern University
Quality of Life Council
Final Report Outline**

The following outline is intended to guide you through your preparation of the final award report. Please follow the outline format and use the same section headings within the body of your report.

Name of Principal Investigator: _____

Name of Community Partner: _____

Project Title: _____

I. Project Purpose

- a. Describe the original purpose of your project. What did you intend to accomplish through this grant?
- b. Describe how the study aimed to benefit the residents of Broward County.
- c. Discuss the effects of your study on the concepts, methods, technologies, treatments, services, or preventative interventions that drive your field of study.

II. Project Accomplishments

- a. Describe what you accomplished through this project.
- b. Describe how the project attained all of the goals and objectives originally targeted.
- c. Describe specific outcomes and/or products as a result of this project.

III. Project Challenges and Lessons Learned

- a. What were the most significant challenges/barriers to achieving the goals from this project?
- b. Describe aspects of this project that went well and could be used as exemplar of this type of collaboration (e.g., trust developed in university-community partnership, collaboration with non-traditional partners, community impact, etc.).
- c. What would you do differently if you were to implement this project again?

IV. Project Evaluation

- a. Describe how you assessed your project's effectiveness throughout the duration of the project. Describe the final outcomes of your projects and how you used evaluation information to reinforce the project during implementation.

V. Sustainability and Value Added

- a. Are some of the project's activities continuing after the project's completion? Discuss the impact of these activities in the community and the value of continuing with this type of work. Describe how the project added value to Broward County residents' quality of life.

Principal Investigator

Principal Investigator Signature

Dean/Center Director

Dean/Center Director Signature

Quality of Life Chair

Quality of Life Chair Signature